



# Summit Lifts, Inc.

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***“TAKING YOU TO NEW HEIGHTS”***

## *QMS Field Service Bulletin*

### **Changing Unit Hand in Field – (After August 2003 lifts)**

**Time: 15-20 additional minutes**

**Tools Needed: Flat bladed screwdriver, Phillips screwdriver**

**Parts Needed: None**

Following are directions for changing the track from a left hand unit to a right hand unit.

- Run the lift to the top of the track. Unplug the power cord from the wall on AC units or disconnect the battery from under the seat on DC units.
- Remove the seat assembly and set it aside.
- Disconnect the call wires from the header
- Remove the call extension wire from the back of the track, and place it on the other side.
- Take the header cover off the top 2' section of track
- Disconnect the black, white, and green wires from the receptacle
- Pop the receptacle and the two call/send plugs out of the header
- Remove the cover plate from the other side of header
- Reinstall header cover plate over hole left when receptacle was removed
- Snap receptacle and call/send wires into opposite side of header
- Reconnect the black, white, and green wires to the receptacle
- Slide the header cover back over the header and attach it
- Remove the magazine rack, the panel behind the magazine rack, and the panel under the magazine rack
- Unwire the footrest (2 – 2 prong plugs – note the color connections)
- Remove the footrest (2 large allen screws)
- Put the footrest on the opposite side of the lift and secure it.
- Rewire the footrest, **plugging the red and blue wires to the opposite colors they were plugged into before.** Wire tie the wires in place
- Put the seat back on the lift, facing the opposite way.
- With a small slotted screwdriver, pry the switch out of the arm-rest and spin it 180 degrees, before pushing it back into the arm rest.
- Complete the installation per the installation instructions sent with the unit.

**NOTE: TEST THE FOOTREST TO MAKE SURE IT CUTS POWER OFF IN THE CORRECT DIRECTIONS BEFORE ALLOWING THE LIFT TO BE USED.**

**Please call our Service Department toll free at 866-378-6648 with any questions.**